

3901 Grove Ave. Gurnee, IL 60031

Phone: 224.637.1644 | Email: info@twiceasnicemc.org | Website: www.twiceasnicemc.org

Facebook: https://www.facebook.com/twiceasnicemotherandchild

DONATION PICK-UP CHECKLIST

- 1. Please sort through the items that you wish to donate carefully.
 - a. We will gladly accept the following items:
 - Maternity clothing (all sizes)
 - Children's clothing (newborn to size 8)
 - · Children's shoes
 - · Children's books
 - Baby equipment (cribs, crib mattresses, changing tables, strollers, car seats, bouncers, exersaucers, feeding seats, high chairs, pack 'n plays, toddler beds, blankets/bedding)
 - Disposable diapers and wipes
 - Infant formula (if within the expiration date)
 - b. We can only accept items that are in GOOD CONDITION (free of holes, stains and damage).
 - c. We regret that we <u>DO NOT</u> accept undergarments of any kind, bibs, burp cloths, household items, toys, stuffed animals, potty seats, bottles, sippy cups, plates, bowls, utensils, pacifiers, diaper pails, safety gates or breast pumps/accessories.
 - d. *IMPORTANT NOTE ABOUT CAR SEATS*: Car seats expire 6 years from the manufacture date. Please check the label on your seat for the manufacture date. If the seat is expired, we will not take it due to safety issues.
- 2. If you would like a tax deductible receipt, please create an itemized list of the items that you wish to donate. Clothing can be counted by the bag—not the number of pieces (i.e., 2 bags of assorted toddler girl clothing, 1 bag of assorted infant boy clothing, etc.). Large items must be listed separately. Any stained, damaged or unacceptable items that are included in your donation will be <u>deducted</u> from your receipt—and the amount of your receipt will be reduced accordingly.
- 3. Determine the estimated value of each item. We recommend using www.itsdeductible.com to calculate a fair market value for your items based on their condition. The total value of your items will be used for your tax deductible receipt.
- 4. Email the itemized list to info@twiceasnicemc.org. Tax deductible receipts can be provided via email or hard copy. Please include your receipt delivery preference in your email.
- 5. Bag or box up all of your items. Label each bag or box for "Twice As Nice Mother & Child".
- 6. Pick-ups are done on Tuesdays between 10:00 am and 2:00 pm. You can contact us via phone (224.637.1644), email (info@twiceasnicemc.org) or by clicking on the "DONATE" button on our website (www.twiceasnicemc.org) to request a pick-up appointment. Please provide your first and last name, complete address and a phone number in case we have any questions. You will receive a confirmation email with your scheduled pick-up day and time within 24 hours.
- 7. Leave the items on the front porch on your scheduled pick-up day. We will take care of the rest!